



Booking Application Form

Name:

Address:

Email Address

Phone no:.....

Time of Hire: from to..... Date of Hire/...../.....

I have read and accept the Conditions of Hire for the Parish Rooms

Signed Date/...../.....

PLEASE COMPLETE THE ABOVE AND RETURN THIS FORM TO:

Sarah Daybell – 16 Watermill Close, Wolverhampton, WV10 6NA – 07783 584949

together with the following:

- 1 Indemnity deposit of £20 **cash** plus a minimum 25% of the total hire charge of £16 per hour.

(Note – the balance is to be received no less than 10 days before the event).

**If pay by BACs to Codsall Parochial Church Council : Sort Code 20-97-78: A/c No 40137413
using Ref: PR Hire (Followed by your name)**

OR

- 2 Indemnity deposit of £20 **cash** plus full payment of hire charge at £16 per hour

To be completed by Hall Manager 25% of total hire charge received ☐

Full payment of hire charge received ☐